



**Redwood Drive
Hemel Hempstead
Herts HP3 9ER**

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Dear parent(s)/carer(s)

Parent governor election

We are currently seeking a dedicated individual to join our school governing body as a parent governor. This is an exciting opportunity to contribute to the strategic direction and effective governance of our school, ensuring the best possible outcomes for our pupils.

Tudor Primary has a board of governors that undertake a number of key roles to ensure the effective management of the school. The board consists of volunteers from a variety of backgrounds, ranging from the parent community, staff and other volunteers from the local community.

School governors have a varied and important role helping the school run effectively.

They have three core functions:

- Planning the strategic direction of the school
- Overseeing financial performance of the school and ensuring money is well spent
- Holding the headteacher to account

If you want to know more about governance, take a look at this video:

<https://www.youtube.com/watch?v=SoMsVNRg3rc>

What experience do I need?

- No previous experience of governing or working in education is needed as full training will be given. We do ask that you can commit your time.
- We have six full governing board meetings a year, one per half-term. These are normally on a Monday evening and last around 2 hours. Governor visits are needed too. You would be expected to take up a link role, which involves termly visits during school time, meeting with staff and pupils.
- There are also various committees you can join, from Finance to Personnel, with plenty of opportunities to gain skills and knowledge.
- Being a school governor is a commitment and a responsibility but offers you the chance to see first-hand the impact you can make in improving education for children in your community.
- At Tudor School we are committed to equality, diversity and inclusion for all applicants and the wider community. We want to create an environment which represents the surrounding communities. We encourage applications from all members of society, regardless of background, gender, ethnicity, disability or age.

If you are interested in being nominated as a parent governor, please complete the attached nomination form in full and return by email to: chairfgovs@tudor.herts.sch.uk. The deadline for nominations is 3pm on Friday 30th January.

In the event of more nominations than vacancies, an electronic ballot will be sent to the parent community to vote for their preferred candidate, based on the personal statement provided.

Please do contact Susannah Arje, the Chair of Governors, if you'd like to discuss the role, at chairfgovs@tudor.herts.sch.uk

Yours sincerely,

Rob Weightman, Headteacher